



## **Job Description**

### **Family Literacy ESOL Teacher ( Hartford) (Part-time)**

IRIS (Integrated Refugee & Immigrant Services, Inc. [www.irisct.org](http://www.irisct.org)) is a dynamic refugee resettlement agency with offices in New Haven and Hartford, CT. IRIS serves people from all over the world who have fled persecution in their home countries to start new lives and become self-sufficient, contributing members of their new communities. While IRIS has traditionally focused on helping refugees, it is increasingly serving our undocumented neighbors and other immigrants as well.

The Family Literacy ESOL Teacher provides English instruction for adult English Language Learners in a classroom setting as part of the IRIS Family Literacy Program. The Family Literacy Program at IRIS provides English instruction for adults and childcare/school readiness for young children. The Hartford program is held at Trinity Episcopal Church, located at 120 Sigourney St in Hartford. The ESOL classes are sponsored by the Hartford Adult Education Center (HAEC), and the HAEC pays for ESOL instruction. This position is a part-time position that, in addition to teaching, allows the HAEC ESOL teacher to participate in IRIS Education Team meetings and support other IRIS educational programs and activities as needed. On occasions when the IRIS Family Literacy calendar meets when the HAEC is closed, IRIS will pay for the scheduled ESOL instruction and class preparation.

**Supervised by:** Education Programs Manager

**Compensation:** The salary range for this position is \$ \$22.50 - \$23.15 per hour.

This is a part time position for IRIS, the weekly work hours would be 2.5 -3 hours per week. The rest of the position is paid by Hartford Adult Education (15 hours).

**Benefits:** Vacation and sick leave

Candidates must be fully vaccinated against COVID-19 and comfortable coming into contact with other people.

In submitting an application for employment, the applicant grants IRIS permission to check references as well as question anyone who might be familiar with the candidate's job performance.

**To apply**, send an email to our Hartford office Director at [humanresources@irisct.org](mailto:humanresources@irisct.org) with the following:

- A subject line that says “Family Literacy ESOL Teacher —YOUR NAME”
- A cover letter
- An attached resume with three professional references

IRIS is an affirmative action-equal opportunity employer.