



Youth Leadership Intern – Education Dept.

Location: in-person/ occasional remote, New Haven CT

Start Date: September 2026 (*exact date flexible*)

End Date: Mid-August 2026 (*exact date flexible*)

Time Commitment: 15-20 hours per week

Compensation: This is an **unpaid internship**. Students may be able to receive academic credit depending on their institution.

About the Role

IRIS is seeking a motivated and community-oriented intern to support the IRIS Youth Leadership Program, an after-school program serving approximately 75 immigrant and refugee high school students in New Haven. The intern will work closely with IRIS staff to help plan and facilitate leadership development activities, support youth programming, and assist with administrative tasks that help immigrant families prepare for the school year.

This is an excellent opportunity for students interested in social work, public policy, education, political science, or immigration studies who want hands-on experience working with immigrant and refugee youth.

The intern must be available for on-site work during program hours Monday–Friday and available for remote work at other times (approximately 15-20 hours per week).

Key Responsibilities

(In addition to the following, all interns are encouraged to assist in tasks promoting IRIS events to individual networks and/or creating content for social media):

- Youth Program Support
 - *Assist in planning and developing trauma-informed curriculum and activities for immigrant and refugee youth*



- *Help facilitate small-group discussions and activities during Youth Leadership programming*
 - *Support field trips and enrichment activities*
 - *Help create a positive, inclusive, and engaging environment for youth participants*
 - Program Administration
 - *Assist with documentation, case notes, and program data entry*
 - *Help maintain attendance records and program materials*
 - *Support preparation of supplies and activity materials*
 - Family and School Support
 - *Assist staff with school enrollment support*
 - *Help organize paperwork*
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Qualifications

- Interest in serving immigrant and refugee communities
- Current undergraduate or graduate student (preferred fields include social work, political science, public policy, education, or related fields)
- Strong communication and interpersonal skills
- Ability to work respectfully with individuals from diverse cultural backgrounds
- Organized, reliable, and able to take initiative
- Comfortable working with teenagers in a group setting
- Must be available Monday–Friday afternoons